

Regular Public Meeting
Monday, March 22, 2010

ACTION AGENDA

I. **CURRICULUM & INSTRUCTION**

The superintendent recommends that the board of education approve the curriculum and instruction agenda as follows:

A. **Professional Development Plan for 2010-2011**

Approve submission of the Hillsborough Township School District's Professional Development Plan for 2010-2011 to the office of the Somerset Executive County Superintendent of Schools.

II PERSONNEL

The superintendent recommends that the board of education approve the personnel agenda as follows:

A. Retirements and Resignations

Name	Location	Position	Reason	Effective Date	Dates of Employment
Boyle, Michael	Hillsborough Middle School	School Psychologist	Retiring	7/1/2010	9/1/1980 – 6/30/2010
Guiton, Kelly	Hillsborough Middle School	Special Ed. teacher	Resigning	5/3/2010	9/1/2007 – 4/30/2010
Holcombe, Meryl	Sunnymead School	Media Specialist	Retiring	7/1/2010	9/1/1987 – 6/30/2010
Nowacki, Kristine	Woods Road School	Grade 4 teacher	Retiring	7/1/2010	9/1/1986 – 6/30/2010
Pallay, Thea	Woods Road School	Special Ed. teacher	Retiring	7/1/2010	9/1/1997 – 6/30/2010

B. Leaves of Absence

Name	Location	Position	Type of Leave	Dates of Leave
Doyal, Kristin	Sunnymead School	Special Ed. teacher	Disability	5/28/2010 – 6/23/2010
Hannum, Jill	Triangle School	Grade 2 teacher	Disability	6/7/2010 – 6/23/2010
Ryan-Mattingly, Doreen	Triangle School	Special Ed. teacher	Intermittent FMLA	3/23/2010 – 6/23/2010

C. Appointments 2009-2010

Approve the appointment of the following personnel for the 2009-2010 school year. The appointment of those marked with an (*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Long Term Substitute

Name	Location	Position	Replacing	Effective
Labulis, Craig	High School	LTS – Math teacher	Moira Smith (LOA)	4/5/2010 – 6/23/2010
LaPolice, DeLisa	Hillsborough Elem/Triangle Schools	LTS – World Language	Tara Penyak (LOA)	4/6/2010 – 6/23/2010
Pincus, David	Hillsborough Middle School	LTS – Social Studies	Amy Mogland (LOA)	2/16/2010 – 5/5/2010
Wright, Kimberly	Amsterdam School	LTS – Grade 4 teacher	Jennifer Hazall (LOA)	4/19/2010 – 6/23/2010

After School Home Support – Instructional Aides

Name	Hours	Position	Effective
Goddies, Florence	2 hours daily per week.	Home Instructional Support	3/15/2010
Schleimer, Marilyn	2 hours per day, 3 days per week.	Home Instructional Support	3/15/2010
Beasley, Mary	2 hours per day, 2 days per week.	Home Instructional Support	3/15/2010

Coach

Name	Location	Position	Replacing	Effective	Salary
Shamy, Brandon	High School	Volunteer Baseball Coach	N/A	2009 – 2010 Season	N/A
Van Cleef, Marissa	High School	Volunteer Softball Coach	N/A	2009 – 2010 Season	N/A

Substitutes

Teachers - \$80/day			
Berman, Arthur *	Floystrop, Cheryl	Laupa, Allan	Pack, Rachel
Sramek, Samantha	Sullivan, Rebecca	Tenebaum, Lisa *	Tubby, Michele *
Van Cleef, Marissa	Watts, Melissa		

Instructional Assistants - \$80/day		Nurses - \$100/day		Bus Driver - \$20/hour	
Floystrop, Cheryl	Pack, Rachel				
Sramek, Samantha	Sullivan, Rebecca				
Tenebaum, Lisa *	Tubby, Michele *				
Van Cleef, Marissa	Watts, Melissa				

Library Assistants - \$11.72/hour		Lunch Aide - \$7.90/hour		Custodians - \$9.35/hour		Secretary - \$10.25/hour	
Floystrop, Cheryl	Chin, Denise			Cottone, Vincent		Floystrop, Cheryl	
	Floystrop, Cheryl					Matarazzo, Anne	
	Matarazzo, Anne					Miller, Cynthia	
	Morrello, Linda					Morrello, Linda	
	Miller, Cynthia					Van Cleef, Marissa	

Mentor

Mentor	Mentee
Quadrino, Caroline	Impellizeri, Whitney

D. Approve Curriculum Writing for the following content areas:

Subject	Grade Level	Name(s)	Hours Per Person
Instrumental Music	Grades 9-12	Pallas, Jaimie	Not to exceed 10 hours
Guitar I	Grades 9-12	Klizas, Jonathan	Not to exceed 6 hours
Guitar II	Grades 9-12	Klizas, Jonathan	Not to exceed 6 hours
Music Technology	Grades 9-12	Klizas, Jonathan	Not to exceed 5 hours

Subject	Grade Level	Name(s)	Hours Per Person
Advanced Music Technology	Grades 9-12	Klizas, Jonathan	Not to exceed 5 hours
Music Theory I	Grades 9-12	Pallas, Jaimie	Not to exceed 5 hours
Music Theory II	Grades 9-12	Pallas, Jaimie	Not to exceed 5 hours
General Music (Self-Contained SPED)	Grades 9-12	Jadro, Meghan Gorel, Kelly	Not to exceed 15 hours each
AP Art Studio	Grades 11-12	Mound, Lynn	Not to exceed 15 hours
Portfolio/Advanced Studio	Grades 9-12	Mound, Lynn	Not to exceed 15 hours
Art	Grade 8	Umar, Barbara	Not to exceed 2 hours

III. FINANCE

The superintendent recommends that the board of education approve the finance agenda as follows:

A. Acceptance of Monthly Financial Reports

Accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Moneys for the month of February 28, 2010 and in compliance with N.J.A.C. 6:20-2.13 (e) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this fiscal year.

B. Approval of Monthly Bills

Approve the monthly bills as reviewed by the finance committee as follows:

General Operating: \$ 9,666,722.21

C. Line Item Transfers

Approve the following line item transfers in the 2009-10 general fund budget as provided in Schedule III-A.

D. Custodial, Grounds and Plant Operations Maintenance Management Bid

Approve the resolution as submitted in Schedule III-B as it relates to the Custodial, Grounds and Plant Operations Maintenance Management Bid. The results were as follows:

	<u>Base Bid</u>	<u>Alternate Bid</u>	<u>Total</u>
Aramark	\$333,776.88	\$62,416.64	\$369,193.52
Prichard Industries	\$324,706.00	\$78,000.00	\$402,706.00

Award a contract to Aramark for the low bid of \$369,193.52.

IV. ADMINISTRATIVE

The superintendent recommends that the board of education approve the administrative agenda as follows:

A. Amend the 2009-2010 District Calendar

Approve the amendment of the 2009-2010 district calendar making March 29, 2010, and April 5, 2010, full session days due to the use of additional emergency days on February 25, 2010, and February 27, 2010. *Schedule IV-B*

B. Approval of Outside Educational Placement

Approve the out-of-district educational placements for the 2009-2010 school year as listed on *Schedule IV-C*.

C. Approve Overnight Trip as Listed

Schedule	School	Group/Team	Destination	Dates
IV-D	HHS	Robotics Team	National FIRST Robotics Comp. Atlanta, GA	4/14/2010 – 4/18/2010

D. Approve Field Trip Destinations as Listed

<u>Destination</u>
• National Constitution Center, Philadelphia, PA
• Morris Museum, Morristown, NJ
• Farmer’s Market, Hillsborough, NJ
• Staples, Hillsborough, NJ
• Frank’s Pizza, Manville, NJ
• LaCreperie Cafe’, Philadelphia, PA
• Boro Kids Zone, Hillsborough, NJ
• Nottingham Ballroom, Hamilton, NJ

E. Donations

Accept the following donations:

<u>Donor</u>	<u>Description</u>
Staples	Misc. school/office supplies
Rutuja Bellare	19” flat panel monitor w/ microphone
REACH Home & School Assoc.	\$1554.60 to be used for the district REACH program

F. Amendment to Schedule of Public Meetings of the Hillsborough Board of Education

Amend the schedule of public meetings of the Hillsborough Board of Education from organization/regular meeting scheduled for April 26, 2010, to organization/regular meeting scheduled for April 27, 2010.

V. INFORMATIONAL

- A. Enrollment – February 2010 – Attachment 1
- B. Suspensions – February 2010 – Attachment 2
- C. February/March Municipal Alliance/Life Skills Report – Attachment 3
- D. Invitation to Woodfern Elementary Autism Awareness Day – Attachment 4
- E. Current newspaper articles – Attachment 5
- F. Emergency drills were held during the month of February as follows:

School	Dates	Times
Amsterdam School	February 19, 2010	3 minutes 33 seconds
	February 22, 2010	3 minutes
Auten Road Intermediate	February 22, 2010	2 minutes 10 seconds
	February 24, 2010	2 minutes 23 seconds

School	Dates	Times
Hillsborough Elementary	February 9, 2010 February 18, 2010	1 minute 15 seconds 1 minute 30 seconds
Sunnymead School	February 9, 2010 February 19, 2010	1 minute 48 seconds 1 minute 20 seconds
Triangle Elementary	February 18, 2010 February 19, 2010	1 minute 53 seconds 1 minute 52 seconds
Woodfern Elementary	February 9, 2010 February 18, 2010	1 minute 5 seconds 1 minute 15 seconds
Woods Road Elementary	February 19, 2010 February 22, 2010	1 minute 55 seconds 1 minute 45 seconds
Hillsborough Middle School	February 18, 2010 February 24, 2010	2 minutes 21 seconds 2 minutes 19 seconds
Hillsborough High School	February 18, 2010 February 24, 2010	3 minutes 50 seconds